



City of Kenora
Committee of the Whole
Minutes
Tuesday, March 10, 2020
9:00 a.m.
City Hall Council Chambers

Present:

Mayor Daniel Reynard
Councillor Mort Goss
Councillor Rory McMillan
Councillor Andrew Poirier
Councillor Kirsi Ralko
Councillor Sharon Smith
Councillor Chris Van Wallegem

Staff: Kelly Galbraith, Deputy Clerk/Customer Service Division Lead, Jeff Hawley, Manager of Operations & Infrastructure/Acting CAO, Charlotte Edie, Manager of Finance/Treasurer, Jon Ranger, Deputy Treasurer, Adam Smith, Development Services Manager, Josh Nelson, Tourism & Recreation Division Lead, Lori Nelson, Museum Director

A. Public Information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its March 17, 2020 meeting:-

- Set the 2020 tax rates and ratios
- Authorize the City of Kenora as a founding municipality and enter into the initial formation Agreement pursuant to which a joint investment board will be established
- Amend the 2020 Operating & Capital Budget to withdraw funds from Contingency Reserves in the amount \$8,000 to offset the cost of a NavCanada survey designing the RNAV instrument approaches, with vertical guidance to both ends of the runway at the Kenora Airport
- Authorize the execution of a purchase and sale agreement between the Kenora Municipal Non Profit Housing Corporation and the Kenora District Services Board for the transfer of all assets and liabilities of the Board
- Amend the 2020 Capital Budget to withdraw funds from the Arts Centre Capital Funds in the amount of \$200,000 for the Douglas Family Art Centre project to be funded through the capital project funds which have come solely from senior levels of government and private donations
- Amend the 2020 Capital Budget to withdraw funds from the Accessibility Reserves in the amount of \$1,800 to offset the cost of the installation of a hand rail on one side of the sloped entrance ramp to the Keewatin Memorial Arena as well as install one missing section of hand rail on walkway to main door
- Amend the 2020 Capital Budget to withdraw funds from the water and sewer

reserve in the amount of \$285,000 (plus applicable tax) for completing an emergency replacement of existing OmniSite Radios at the City's fifty-eight different locations including the Water Treatment Plant, Wastewater Treatment Plant and Sewage Pumping Stations

B. Declaration of Pecuniary Interest & the General Nature Thereof

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance.

There were none declared.

C. Confirmation of Previous Committee Minutes

Resolution #1 - Moved by Councillor McMillan, Seconded by Councillor Ralko & Carried:

That the Minutes from the last regular Committee of the Whole Meeting held February 11, 2020 be confirmed as written and filed.

D. Deputations/Presentations

Cody Ruberto, Uride Founder & CEO shared a background on Uride Rideshare Service. The service is offered digitally with a mobile device by downloading an app which allows users to get a quote for the ride, order a ride and see the vehicles location on a live map, as well as rate their driver. All transactions are through credit card which eliminates risk to drivers as they do not have to carry cash. Drivers must have a clean background check, clean driving record, own a safe vehicle, and have a license and insurance. Cody's request to Council is that the current Taxi By-law be amended to allow for taxi and rideshare programs.

Council asked the relationship Uride has with the taxi company in Thunder Bay. Cody noted that the relationship has developed. Initially there were some concerns with the taxi company but Uride reaches a different market than taxis. There are still residents who wish to pay for services with cash which Uride does not offer. Taxi cabs have also seen a decrease in wait times, allowing better service for their patrons.

Council requested any available material Cody may have on the service. Cody provided the website information (www.uridetech.com).

E. Reports:

1. Administration & Finance

1.1 Capital & Unusual Spending

Recommendation:

That Council hereby accepts the 2019 Capital and Unusual Spending report.

1.2 2019 Q4 Contracts

Recommendation:

That Council hereby accepts the 2019 October – December Contracts & Expenditures Approved report.

Discussion:

It was requested that the report be circulated to Council.

1.3 2020 Tax Rates and Ratios

Recommendation:

That Council hereby adopts Revenue Neutral Tax Ratios for 2020 to mitigate reassessment impacts between property classes; and

That Council hereby provides three readings to the following By-laws:

A By-law to set tax ratios and to set tax rate reductions for prescribed property classes and subclasses for municipal purposes for the year 2020; and

A By-law to adopt the estimates for all sums required for the year, to establish rates to be levied for same and to provide for penalty and interest in default of payment thereof for 2020; and further

That in accordance with Notice By-law #144-2007, public notice is hereby given of Council's intention to set tax ratios and tax rates for 2020 at its March 17, 2020 meeting.

Discussion:

Council requested the median tax assessment for Kenora. Jon Ranger, Deputy Treasurer will provide Council this information and it will be available in a media release on Tuesday, March 17th.

1.4 Prudent Investor Regime via ONE Joint Investment Board

Recommendation:

That Council enact a By-law to be known as the Authorizing By-law to authorize as a founding municipality, the entering into of the Initial Formation Agreement pursuant to which a joint investment board will be established and through which all of the founding municipalities will invest, the completion of a Municipal Client Questionnaire, the adoption of an Investment Policy Statement and the entering into of a Joint Investment Board Agreement (ONE JIB Agreement).

Discussion:

Council asked if the investments are protected with the recent change in the market. Charlotte Edie, Manager of Finance/Treasurer shared that some investments will be transferred over the way they are currently. We can look at increasing what is not being sold.

1.5 Budget Amendment – Kenora Airport Authority

Recommendation:

That Council hereby approves an allocation of \$8,000 to be funded through the Contingency Reserves to subsidize the cost of a NavCanada survey designing the RNAV instrument approaches, with vertical guidance to both ends of the runway at the Kenora Airport; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2020 Operating & Capital Budget at its March 17, 2020 meeting to withdraw funds from Contingency Reserves in the amount \$8,000 to offset the cost sharing of this purchase; and further

That Council give three readings to a by-law to amend the 2020 budget for this purpose.

Discussion:

Councillor Goss, KAA board member invited Darryl Brown to provide the technical background on the survey. The survey would allow for the airport to establish a GPS approach for aircraft. This is a tool that significantly increases the level of safety and is an essential step in the bid to increase air carriers into the Kenora airport.

1.6 Community Foundation Charitable Status Support–Mount Evergreen Ski Recommendation:

That Council hereby supports Mount Evergreen Ski Club’s request to name the City of Kenora as a sponsor in their application for funds through the Kenora & Lake of the Woods Regional Community Foundation for the purchase of new rental equipment for approximately \$15,000.

1.7 Community Foundation Charitable Status Support-Keewatin Curling Club Recommendation:

That the Council hereby supports the Keewatin Curling Club’s request to name the City of Kenora as a sponsor in their application for funds through the Kenora & Lake of the Woods Regional Community Foundation for the purchase of a new commercial dishwasher for approximately \$5,000.

1.8 Community Foundation Charitable Status Support-2020 Science Festival Recommendation:

That Council of the City of Kenora hereby supports the Kenora Science Festival Committee’s request to name the City of Kenora as a sponsor in their application for funds through the Kenora & Lake of the Woods Regional Community Foundation for support of the 2020 Kenora Science Festival.

1.9 Community Foundation Charitable Status Support-Coney Island Music Fest Recommendation:

That Council hereby supports the Coney Island Music Festival’s request to name the City of Kenora as a sponsor in their application for funds through the Kenora & Lake of the Woods Regional Community Foundation for support of the 2020 festival.

1.10 Community Foundation Charitable Status Approvals Recommendation:

That Council hereby authorizes the Treasurer and/or City Clerk to grant approval on Council’s behalf to an applicant for the Lake of the Woods and Regional Community Foundation funding to use the City as the Charitable Organization on their application; and further

That the only applicants that the Treasurer and/or Clerk may approve are groups based on the City’s established criteria being a group that is an arms length of the City and serves the greater need of the overall community; and further

That any request from a group that is deemed outside of this criteria would require approval from Council prior to the application approval being granted.

Discussion:

Council asked if there are any criteria for charitable status. Charlotte Edie, Manager of Finance/Treasurer shared that the criteria is set by the Canada Revenue Agency. Council

requested that a house keeping report be provided when the charitable status is granted to organizations.

1.11 Kenora Municipal Non Profit Housing Corp Transfer Agreement

Recommendation:

That Council hereby authorizes the execution of an agreement of purchase and sale between the Kenora Municipal Non Profit Housing Corporation and the Kenora District Services Board; and further

That Council hereby receives the communication strategy from the KDSB in regards to this transfer; and further

That three readings be given to a bylaw for this purpose.

Discussion:

Council asked if the current acting CAO should be named the signer on the agreement, binding the corporation. Kelly Galbraith, Deputy Clerk/Customer Service Division Lead will follow up with Heather Pihulak, City Clerk/Manager of Administration.

1.12 Kenora Chiefs Advisory Request for Support

Withdrawn

2. Fire & Emergency Services

No Reports

3. Operations & Infrastructure

3.1 Kenora Drinking Water System Summary

Recommendation:

That the Council of the City of Kenora hereby receives the 2019 Kenora Drinking Water System Summary Report, for the period January 1st, 2019 to December 31st, 2019, as prepared by Biman Paudel, Water & Wastewater Division Lead.

Discussion:

Council expressed their appreciation to staff for the detailed report.

3.2 Blue Box Collection Transition

Recommendation:

Whereas the transition to full producer responsibility for packaging, paper and paper products is important to reducing waste, improving recycling and driving better economic and environmental outcomes; and

Whereas the City of Kenora is supportive of a timely, seamless and successful transition of its Blue Box program to full financial and operational responsibility by producers of packaging, paper and paper products; and

Whereas the Association of Municipalities of Ontario has requested municipal governments with Blue Box programs to provide an indication of the best date to transition our Blue Box program to full producer responsibility; and

That this decision is based on the following rationale: As we do not hold contracts with the processor of our Blue Box materials, and as the collection, handling, and shipping of our recyclables is time consuming and costly with little market stability, we feel the producers are ideally positioned to provide this service in the most cost effective manner;

Therefore be it resolved, That Council hereby approves the transition of the City of Kenora's Blue Box program to full producer responsibility for packaging, paper and paper products; and further

That the City of Kenora would like the transition to full producer responsibility to occur at the first opportunity possible, January 1, 2023.

3.3 Budget Amendment – Replacement of Omnisite Radios

Recommendation:

That Council hereby approves an additional allocation of \$285,000 (plus applicable taxes) to be funded through the sewer and water reserve for completing an emergency replacement of existing OmniSite Radios at the City's fifty-eight different locations including the Water Treatment Plant, Wastewater Treatment Plant and Sewage Pumping Stations; and

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2020 Capital Budget at its March 17, 2020 meeting to withdraw funds from the water and sewer reserve in the amount of \$285,000 (plus applicable tax) to offset the cost of this purchase; and further

That Council give three readings to a by-law to amend the 2020 capital budget for this purpose.

3.4 Traffic Bylaw Amendment – Stop Sign/Yield Sign

Recommendation:

That Council hereby approves an amendment to the Traffic Regulation By-law Number 180-2015, Schedule "O" – Stop Signs Intersections and Schedule "P" – Yield Intersections, to change a Stop Sign to a Yield Sign at the intersection of South Park Drive and Silverstone Drive; and further

That three readings be given to an amending by-law for this purpose.

4. Community Services

4.1 Budget Amendment – Arts Centre Project

Recommendation:

That Council hereby approves an additional allocation of \$200,000 for the Douglas Family Art Centre project to be funded through the capital project funds which have come solely from senior levels of government and private donations; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2020 Capital Budget at its March 17, 2020 meeting to withdraw funds from the Arts Centre Capital Funds in the amount of \$200,000 for this purpose; and further

That Council give three readings to a by-law to amend the 2020 capital budget for this purpose.

Discussion:

Council inquired where funds would come from if the anticipated fundraising is not sufficient. Lori Nelson, Museum Director shared that donors have been able to pledge their donations over five years. Although there is some risk, there is little chance that donors will not come through. Based on the pledges there should be a surplus of \$130,000-\$150,000 in 2021/2022. To date in 2020 \$30,000 in donations have been received. Council inquired when it is anticipated the project will be complete. Sub-contractors and contractors are on site and landscaping will be completed once the weather improves.

4.2 Budget Amendment – Keewatin Memorial Arena Accessibility Funding

Recommendation:

That Council hereby approves an allocation of \$ 1,800 to be funded through the Accessibility Reserves to install a hand rail on one side of the sloped entrance ramp to the Keewatin Memorial Arena as well as install one missing section of hand rail on walkway to main door; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2020 Capital Budget at its March 17, 2020 meeting to withdraw funds from the Accessibility Reserves in the amount of \$ 1,800 to offset the cost of these works; and further

That Council give three readings to a by-law to amend the 2020 capital budget for this purpose

4.3 Columbarium Inscription 2020

Recommendation:

That Council hereby accepts the quote from M.C. Delandes Monuments & Memorials for on-site lettering of the Columbaria Niches in the amount of \$ 375.00 (First Inscription Fee) per niche and \$ 175.00 (2nd & Supplement Inscription) per niche for a three (3) year term - 2020, 2021 and 2022.

4.4 Pines Agreement

Recommendation:

That Council gives three readings to a by-law authorizing a contract between the Pines/Kenora Harbourfront Services (Pines/KHS) and the City of Kenora for provision of services at the Harbourfront and related areas for the period January 1, 2020 through December 31, 2020; and further

That by-law Number 154-2018 be hereby repealed.

5. Development Services

5.1 Strategic Plan Progress Report

Recommendation:

That Council hereby accepts the 2019 Strategic Plan Progress Report to highlight the previous year's activities by City departments in accordance with the City of Kenora's Strategic Plan – Our Vision is 20/20.

5.2 D11-127-04 Doug Lafreniere Developments Inc. Agreement

Recommendation:

That the Mayor and Clerk of the City of Kenora be authorized to execute a site plan agreement between the City of Kenora and 2672342 Ontario Inc. and Bank of Montreal, to allow for the development of a 30 unit apartment dwelling, all associated facilities; and further

That bylaw number 16-2020 be hereby repealed; and further

That the appropriate bylaw be passed for this purpose.

5.3 4th Avenue North Deeming Bylaw

Recommendation:

Pursuant to the provisions of Section 50(4) of the Planning Act, RSO 1990, c. P.13, as amended, the Council of a local municipality may by by-law designate any plan of subdivision, or part thereof, that has been registered for eight years or more, which shall be deemed not to be a registered plan of subdivision for the purposes of Subsection 50(3) of the said Act; and

That MINING ST PL 3 AKA FOURTH AV N, BTN THIRD ST N & FIFTH ST N; KENORA, and LT 234 BLK 3 PL 3; KENORA are within a plan of subdivision registered for more than eight years; and

That Council gives three readings to a bylaw to deemed the above mentioned lands not to be a registered plan of subdivision for the purposes of Subsection 50(3) of the Planning Act.

5.4 RED Program Update

Information Purposes only

F. Proclamations

None

G. Other

- Councillor Ralko expressed her appreciation for the deputation from Uride.
- Councillor McMillan gave an overview of his experience at the Ontario Good Roads Association (ORGA) conference. He attended along with three staff members. There was opportunity for workshop participation and a meeting with the Ministry of Natural Resources. Councillor McMillan encouraged Operations staff to continue to attend the conference. He shared if the opportunity arose, he would like to see the City of Kenora do a presentation at the conference on the many positive changes and accomplishments the city has made. Council was encouraged to take the opportunity to watch the keynote speaker Dr. James Orbinski speak on health related issues, climate change, and the significant impact this has to municipalities on infrastructure.
- Councillor Smith extended her gratitude to staff and volunteers for their work at the Winter Carnival this past weekend.
- Councillor Goss spoke on the current events surrounding the COVID-19 virus. He encouraged staff and Council to take precautions and review if there are plans in place for such an occurrence in our community.
- Councillor Van Walleghem expressed appreciation to the Dingwall Group for the 2020 Kid's Can Fish Event.
- Mayor Reynard thanked Councillor McMillan for his duties as Deputy Mayor. He thanked staff and volunteers for another successful Winter Carnival and extended his gratitude to all groups and organizations who were involved.

H. Next Meeting

- Tuesday, April 14, 2020

I. Close Meeting

Meeting adjourned at 10:15 a.m.